We cannot wait for the time to come when we will be able to serve the Lord together in Costa Rica!

On our mission trips we prepare the ministry appointments and meals. As well as provide vehicles for transportation, translators & others to make the trip beneficial for you & for the kingdom of God. The arrangements we have to offer consist of the following:

**Components of ZFL Costa Rica Standard Mission Trips:**

- **Accommodations:** The lodging that we arrange may be at a mountain lodge or a hotel; both of these options are comparable to three-star accommodations. If necessary, we can arrange for better accommodations for pastors and leaders with an extra cost. Soliciting personal or separate room accommodations may also elevate costs.

- **Transportation:** We will be using 15 passenger vans, unless a bigger one is required for the number of people in the group.

- **Food:** We have hired several women to prepare your meals at our ministry site. They have experience in preparing the meals for mission trips our groups. Please be assured that they are excellent cooks & know that they have a preplanned menu established for you. These women prepare the meals with the highest standards of hygiene, which are supervised. They make certain that everything is well cooked & that only pure water is used to prepare food & juices. *Accommodations can be made for those with food allergies. Please let us know ahead of time.*

- **Translators:** We have an excellent team of translators, which includes some of our bilingual students & ministry staff members, who will be helping your team with translation during the mission trip.

- **Schedule:** For the standard ZFL Costa Rica mission trips that we host, our staff members work together to arrange a schedule for the mission trip. We communicate & work with your team leader(s), who express the type of trip desired (i.e. teaching, evangelistic campaigns, drama, children’s ministry, youth ministry, etc.) & plan the trip schedule. We then set up appointments & ministry opportunities accordingly. We also make the arrangements for the other necessary details for the trip schedule such as translators, meals, and transportation.
Mission Trip Cost

The cost for our standard mission trip has been established based on a budget of the necessary expenses that are part of the trip. The standard ZFL Costa Rica Mission Trip includes 7-8 days. We have developed from these expenses an individual team member cost. This trip fee covers the expenses of the following:

- Ground transportation. (We do not cover airfare.)
- Transportation to and from the airport
- Lodging
- Meals & Cooks
- Bus drivers
- Translators
- Trip schedule – (planning, setting up appointments, etc.)

Please note that this trip fee does not cover the expenses of the following:

- Airfare
- Travel Medical Insurance required for all ZFL Mission Trip Members
- Entrance and touring fees for Free Day

Individual Team Member Costs

The individual team member trip cost includes all the expenses of the mission trip listed above. In order to be considered a small team, we require a minimum of 6 persons. If there are less than 5 persons please inquire for our Guests & Visitors Information. The following policies listed are the established individual trip fees:

- Team of 10 persons or less:
  - $800 per person

- Team of 11-14 persons:
  - $800 per person
  - Team Leader Discounted Cost: $400
    *(In case the number of team members drops below 11 people when you arrive, no discount can be applied)*

- Team of 15 persons or more:
  - $700 per person
  - Team Leader cost: FREE
    *(In case the number of team members drops below 15 people when you arrive, this discount cannot be applied)*

***The trip fees listed above are based on lodging accommodations at the standard mountain lodge or standard hotel option.***
Payment Schedule

1. Mission Trip Confirmation Deposit: Once you are sure about dates that your team would like to reserve a mission trip & they have been agreed upon with ZFL staff, you will be provided a document titled “Mission Trip Confirmation”. There are three steps that must be completed along with the document, including a $300 Non-Refundable Confirmation Deposit through Paypal, as the document states. Once your deposit is made, your dates will be locked on our calendar. In order to prevent any scheduling conflicts with other mission trips, please understand we cannot hold your desired trip dates until we have this confirmation deposit.
   *This deposit is included within the total cost of the mission trip (it is not in addition to mission trips prices listed above).

2. 50% Mission Trip Deposit: After your Mission Trip Confirmation Deposit has been made, the team leader will collect 50% of the Individual Mission Trip Cost from each team member & send as one total payment through Paypal. Please send this deposit as soon as the team has it ready; the deadline for sending this deposit is 1 month before your mission trip.
   *If an individual joins the team within 1 month before the arrival date please inform the missions coordinator immediately, they will need to deposit 50% of their mission trip cost online. Their final payment will be with the rest of the team.

3. Final Payment: The remaining amount of the individual mission trip cost may be brought in cash when you arrive. However if your team is uncomfortable with bringing cash the remaining amount must be paid no less than 7 business days before the arrival mission trip date.

Payment Method:

• Paypal
  o Email: zoefutureleaders@gmail.com

Payment Schedule Summary:

✓ $300 Mission Trip Confirmation Deposit
✓ 50% Mission Team Deposit
✓ Final remaining trip cost
Cancellation Policies

Refunds: All Mission Trip payments made to Zoe Future Leaders Costa Rica are non-refundable, as there are substantial expenses beyond those of mission trip basics that are incurred prior to mission teams arriving (i.e. planning ministry events; programming, developing & maintaining community & ministry relationships; recruiting & training our ministry staff; administrating & coordinating staff operations; mission team preparation materials; advanced payments for food, lodging, & transportation;). All cancellation money will be received as a donation toward our ministry.

Cancellation: If a person must cancel for legitimate reasons (e.g., medical or family emergency) he or she does have the option to apply their payment amount to a future ZFL mission trip, or to designate another person to go in his/her place on the current team (both options available for the twelve months from the date of the original team’s departure).

We encourage group members to bring any available donations to the ministry that can be used at the office, school, & ministry such as: school supplies, pens, markers, dry-erase markers, personal calculators, post-its, notebooks, pens, staplers, scissors, etc. Group members can also bring candies, balloons, or other items for children outreaches.

* If your team would like to make a donation beyond the mission trip cost (i.e. extra building projects, general donation, children’s games) please be aware that any payments received here in Costa Rica must be in cash or by credit card. Checks are NOT accepted as a method of payment once at the ZFL Costa Rica ministry center.

Mission Trip Details

The group will be picked up at the SJO airport. The first day we will have an orientation meeting in order for the group to know everything that will be happening during their stay. Each day will begin with group devotions that we have prepared by our staff. Translators will be helping you throughout your stay.

We will email the tentative schedule two weeks prior to your arrival; however, there may be changes on the schedule up to the first day & during your mission trip. Please be flexible to changes, especially when several of our ministry activities depend on other local ministries & organizations for ministry appointments.

Contacts:
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Ministry E-mail: info@zoefutureleaders.com